QPR2016 is the first time we have tried a Pecha Kucha session. Fifteen presenters are scheduled during a 105 minute-long session. There will be some introductory comments and at the end, audience members will be asked to vote for their favourite presentations. This means that time will be very tight during the session and we have put these guidance notes for presenters together to help ensure that all runs smoothly.

1. Your powerpoint show should contain no more than five slides (in addition to a sixth title slide which should give your name and the title of your pecha kucha).

2. Please ensure that your slides are loaded onto the AV system at the central desk in the main registration area by, at the very latest, the morning tea break on Thursday 21st April.

3. At the start of the pecha kucha session, please arrive at least 5 minutes early and sit in the front row of seats in the Hickingbotham Hall (where the session will be held) so that you can get to the platform in good time.

4. The session chair will introduce you and your title and, once they have finished that your first slide will be displayed and you will have exactly 5 minutes to complete your presentation. Please practice your presentation to ensure it will not exceed this time (it can, however, be shorter!) and to ensure you are not cut off in mid-sentence.

5. There will not be time for questions during the pecha kucha session but the session is followed immediately by the 30-minute afternoon tea break during which presenters can no doubt anticipate being approached to discuss their presentations.

6. The winner of the prize for the best/favourite pecha kucha will be announced during Friday’s opening plenary session. If the winner has had to leave the conference, their name will be announced and they will be notified by email. Their win will also be announced via QPR’s mailing list and its website.

7. Papers for the refereed conference proceedings will be formally called for later with a submission date of 1 June 2016. Pecha kucha presenters are welcome to submit full papers. For the proceedings